



# ANDREON HIGH SCHOOL

## Boys Varsity Head Basketball Coach – Job Description

### QUALIFICATIONS:

1. Demonstrates the ability to organize and supervise a **high school basketball program** effectively.
2. Has previous **successful coaching experience**, preferably at the **Head Varsity level**.
3. Possesses substantial knowledge of **basketball fundamentals, strategies, and training techniques**, with a commitment to continuous learning and staying updated on new coaching methodologies.
4. Serves as a **positive role model** for student-athletes through leadership, instruction, and actions both on and off the court.
5. Engages in **professional development opportunities** (clinics, coaching workshops, etc.) relevant to basketball.
6. Actively pursues and maintains membership in the **Indiana Basketball Coaches Association (IBCA)** or similar state-level coaching associations.

### REPORTS TO:

The **Athletic Director** and **Assistant Athletic Director**, who provide overall objectives and conduct final evaluations in conjunction with the high school administration.

### JOB GOAL:

The Boys Varsity Head Basketball Coach is responsible for developing a **competitive, disciplined, and character-driven basketball program**. The coach will **teach fundamental skills, develop game strategies, and implement physical training** necessary for individual and team success. Additionally, the coach must emphasize and model behaviors that promote **character development, self-discipline, teamwork, self-confidence, and sportsmanship**.

### GENERAL EXPECTATIONS:

1. Understands that **high school athletics** play a vital role in shaping the **school's culture and community reputation**.
2. Manages the **unique demands** of the position, including **extended hours, player safety, and high expectations for team success**.
3. Exercises **sound judgment** in handling challenges and **maintaining program integrity**.

### DUTIES AND RESPONSIBILITIES:

#### Program Administration & Team Leadership

1. Possesses a thorough knowledge of **basketball rules, techniques, and strategies** and ensures compliance with all **Diocese of Gary, IHSAA, and school policies**.
2. Maintains knowledge of and **enforces all eligibility, academic, and athletic regulations** governing the program.
3. Serves as a **mentor and role model**, prioritizing the development of student-athletes both **on and off the court**.
4. Plans and leads **effective practices, skill development sessions, and game strategies**.

- Supervises student-athletes **before, during, and after practices and games**, ensuring their safety at all times.
- Works with the **Athletic Department** to coordinate game schedules, transportation, and event logistics.
- Assists in the **organization and execution of program events**, such as **parent meetings, senior night, end-of-season banquets, and award ceremonies**.
- Establishes a **strength and conditioning program** for in-season and off-season development.

### Staff & Player Development

- Develops a **cohesive coaching staff**, ensuring all assistant coaches understand program philosophy, expectations, and techniques.
- Provides ongoing **training and mentorship** to assistant coaches.
- Promotes **academic accountability** and works with teachers and school administrators to support players academically.
- Assists athletes in **college recruitment**, including highlight film preparation, communication with college coaches, and guidance on the recruiting process.

### Facility, Equipment & Budget Management

- Maintains an **accurate inventory** of all uniforms, equipment, and basketball gear.
- Coordinates with the **Athletic Department** on the purchasing, maintenance, and distribution of uniforms and equipment.
- Ensures locker rooms, practice facilities, and game venues remain **clean, organized, and properly maintained**.
- Monitors and secures all facilities before and after team activities.

### Public Relations & Program Promotion

- Promotes the basketball program** within the school and local community by engaging in youth basketball programs, hosting camps, and fostering relationships with middle school coaches.
- Develops and maintains **positive relationships with media, alumni, and the Andean community** to enhance program visibility.
- Provides **game updates, stats, and team news** for school announcements, social media, and local press coverage.
- Engages with the **Booster Club and parent volunteers** to support fundraising and program needs.

### Compliance & Documentation

- Ensures all **athletic paperwork, physicals, and eligibility requirements** are completed and submitted before participation.
- Follows all **IHSAA regulations** regarding player eligibility, transfers, and compliance.
- Documents and reports **injuries, disciplinary actions, and player concerns** to the Athletic Department as required.
- Ensures all coaching staff members meet **state and school-mandated certification and training requirements**.

### ADDITIONAL REQUIREMENTS:

- Must **demonstrate leadership**, integrity, and a commitment to fostering a **positive and competitive basketball culture**.
- Expected to **attend all required meetings**, including school, conference, and coaching association meetings.
- Actively participates in **fundraising efforts and program development initiatives**.

## **APPLICATION PROCESS:**

Interested applicants should submit a **resume and cover letter** to:

**Neil Dimos**

Director of Athletics

✉ [\*\*ndimos@andreaHS.com\*\*](mailto:ndimos@andreaHS.com)

☎ **(219) 887-5959 ext. 317**