



**CHRISTEL HOUSE  
ATHLETIC DEPARTMENT**

2405 Madison Ave  
Indianapolis, IN 46225  
Phone: (317) 783-4690 ext: 2215  
<https://cheagles.org/>



Athletic Director: Nolan Dowling, MS, CMAA  
Assistant Athletic Director: Robert Orkman

Principal: Paige Pittman  
Assistant Principal: Geornee' Conway

**Twitter: @CHA\_Athletics | Instagram: @christelhouseathletics | Facebook: <https://www.facebook.com/CHAAthletics>**

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**Job Description:**

Christel House, located in downtown Indianapolis, is accepting applications for our Head Varsity Girls Basketball Coach position. The Head Girls Basketball Coach will be responsible for assisting in supervising all areas of the Girls Basketball Program. The ideal candidate will possess knowledge of basketball and coaching fundamentals that translate directly to student-athletes at every level.

**Job Duties/Responsibilities:**

- Be an appropriate role model for student-athletes, parents, families, CH staff, opponents, and the community
- Work cooperatively and develop rapport with administration, teachers, coaching staff, players, and the community
- Comply with all aspects of the coaching handbook/IHSAA By-Laws and Policies.
- Recruit and Increase Student Participation
- Assist Athletic Director in selecting personnel for the particular sport
- Organize, direct, and supervise assistant coaches
- Establish and communicate the fundamental philosophy, skills, and techniques to be taught by coaches at all levels of the program
- Help maintain and continue to develop the feeder program at the middle school level
- Develop integrity within the coaching staff and fellow coaches at all levels
- Work with other coaches to facilitate multi-sport athletes
- Use sound proven methods of coaching and display knowledge and innovation of the sport
- Clearly communicate with individual/team about goals, performance, and progress
- Develop and maintain a competitive environment
- Instruct individual participants in the skills necessary for excellent achievement in the sport involved
- Organize, plan, and schedule a regular program of practice in and out of season
- Organize and implement a summer developmental program
- Assist Athletic Director in planning contests, special events, etc.
- Communicate and work with medical personnel and parents involving athletes' injuries
- Monitor the safety conditions of the facility or area in which assigned sport is conducted at all times that athletes are present
- Maintain accurate statistics, records, and results of the season
- Enforce discipline and sportsmanship behavior at all times, and establish and oversee penalties for breach of such standards by individual athletes
- Maintain competency in rules, rule interpretations, meet procedures, coaching techniques, and general information about all aspects of the sport.



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- Comply with pre-season, in-season, and post-season expectations set forth by the Athletic Director or outlined in the coaching handbook
  - Recommend purchase of equipment, supplies, and uniforms and submit in a timely manner
  - Account for all equipment or delegate the responsibility
  - Maintain necessary attendance forms
  - Exhibit acceptable personal conduct and appearance before, during, and after games
  - Attend clinics/professional development when financially possible

**Job Qualifications:**

- Previous Varsity Coaching Experience or College Playing Experience preferred
- Valid Indiana Teaching License preferred but not required

**Salary Information:**

- The position is a stipend position.

**How to Apply:**

- To submit a full application, please email Athletic Director Nolan Dowling @ [ndowling@chschoools.org](mailto:ndowling@chschoools.org) the following information:
  - Resume
  - Interest Letter
  - 2 References
  - Please Answer the following Question: Do you have a Valid Indiana Teaching License? If Yes, what areas are you licensed in?

If you have any questions, please reach out to Athletic Director, Nolan Dowling, at [ndowling@chschoools.org](mailto:ndowling@chschoools.org) or 317-783-4690 ext: 2215.