

**TITLE:** HEAD VARSITY BOYS' BASKETBALL COACH

**QUALIFICATIONS:**

1. Certification as a teacher is preferred.
2. Previous successful coaching experience in Varsity Basketball.
3. Ability and willingness to organize and supervise the entire program for grades K-12.
4. The Head Coach must have substantial knowledge of the technical aspects of the sport and must continue to develop and improve the knowledge of the staff.

**REPORTS TO:**

Athletic Director and Principals

**PERFORMANCE RESPONSIBILITIES:**

1. Thorough knowledge of IHSAA rules and coaching policies approved by the Northeast School Corporation and is responsible for its implementation by the entire staff of the sports program.
2. Establish the fundamental philosophy, skills, and techniques to be taught by staff. Design clinics and staff meetings to insure staff awareness of the overall program. Utilize film to self-scout and scout opponents.
3. Train and inform staff, encourage professional growth by encouraging clinic attendance. Study the game and become a better coaching staff.
4. Delegate specific duty, supervise implementation, and at season's end, analyze staff effectiveness and evaluate all assistants.
5. Provide proper safeguards for maintenance and protection equipment.
6. Provide training rules and any other unique regulations of the sport to each athlete who is considered a participant. Improve each participant in sport skills and life skills.
7. Give constant attention to a student athlete's grades and conduct.
8. Presence at all practices and games. Provide assistance, guidance, and safeguards for each participant.
9. Initiate programs and policies concerning injuries, medical attention, and emergencies.
10. Direct student managers, assistants, and statisticians.
11. Assist athletes in their college or advanced educational selection.
12. Accountable for all equipment and/or collection of fees for any lost or unreturned equipment. Arrange for issuing, storing, and reconditioning of equipment and submit annual inventory and current records.
13. Monitor equipment rooms and coaches' offices, authorize who may enter, issue or requisition equipment.
14. Examine locker rooms before and after practices and games, checking on general cleanliness of the facility. Be responsible for cleanliness and maintenance of specific sport equipment.
15. Secure all doors, lights, windows, and locks before leaving the building if custodians are not on duty.
16. Instill in each player a respect for equipment and school property, its care and proper use.
17. Organize parents, coaches, players, and guests for pre-season meetings.
18. Promote the sport within the school through recruiting athletes who are not in another sports program. Promote the sport outside the school through news media, youth programs, or in any other feasible manner.
19. Responsible for the quality, effectiveness and validity of any oral or written release to local media.
20. Responsible for maintaining good public relations with news media, Booster Club, parents, officials, volunteers, and fans.

**TERMS OF EMPLOYMENT:**

Extra-duty employment is on an annual basis. Remuneration per the Board-approved schedule.

**EVALUATION:**

Performance is to be evaluated annually by the Principals in conjunction with the Athletic Director.